

December 17, 1941.

Mr. Gene Tunney, Director,
Training Division,
Bureau of Navigation,
Navy Department,
Washington, D. C.

Dear Mr. Tunney:

I desire to recommend to you a young man for consideration as one of the physical instructors in your division. His name is J. Fred Harris, a graduate of the University of Kansas, and at present Project Supervisor of the N.Y.A., at Topeka, Kansas.

I have known Fred Harris for a great number of years and have a great admiration for him. He played three years on the varsity football team at the University of Kansas, and was a star performer on my varsity basketball team. He is 29 years of age, five feet eleven inches tall, and weighs 165 pounds. He is a fine, clean, capable, intelligent young man. He majored in our Department of Physical Education and knows the fundamentals of athletics as well as physical education.

At the present time Fred Harris is supervising a program for 200 boys whose ages range from 17 to 24 years. These boys are being trained in sheetmetal work, machine shop, radio, woodwork, photography, drafting, etc. His program includes strenuous activity for the boys, such as boxing, wrestling, basketball and baseball, as well as some of the lesser strenuous activities such as ping-pong, shuffleboard, dances and social affairs.

His duties also include the purchasing of materials, equipment and supplies for the operation and maintenance of the projects. Government forms are used that are required through the Federal Security Agency. He also engages in vocational guidance, and is counsellor and disciplinarian for these boys. He assists in carrying out a suitable health program and is active in first aid treatment.

It is because of his vast experience and training that I am calling your attention to Fred Harris. I believe he would be invaluable to you in your program. He may be addressed at State and Twiss Street, Topeka, Kansas. I am very happy to recommend him to you without reservation or evasion as an instructor, coach, or a personnel executive.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

FCA:AH