

March 25, 1942.

Professor C. C. Crawford,  
Department of History,  
University of Kansas.

Dear Professor Crawford:

I am sending you a carbon copy of the letter that I have written to George Trombold, personnel director of the Boeing Aircraft Corporation, Wichita, Kansas, in behalf of your son, George T. Crawford, of Kansas City, Missouri.

I assure you this is a genuine pleasure for me to render any service within my power to you and your family. If I can be of any further service, please command me.

With all good wishes, I am

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



March 25, 1942.

Mr. George Trombold,  
Personnel Director,  
Boeing Aircraft Corporation,  
Wichita, Kansas.

Dear George:

I understand that George T. Crawford, of 1607 West 37th Street, Kansas City, Missouri, a son of our Professor C. C. Crawford of the History Department, is applying to your corporation for a position in your plant.

I have known young George Crawford for a great many years, and I would consider it a personal favor if you would give his application your very careful consideration.

George Crawford at the present time is employed with the U. S. Epperson Insurance Agency in Kansas City. He has an office of his own with a secretary and gives dictation and makes inspections in the field. He is anxious to enlist in the service of his country in some constructive way, and he believes that the type of work for which he is applying will be a definitely constructive thing. He graduated from the School of Business here at the University in 1934. In high school he was much interested in athletics, having competed on the high school team in the high jump, broad jump, and so forth.

When Professor Crawford went to Minnesota as a visiting instructor at the University, his family accompanied him, and while there George competed in swimming and other physical activities. However, military science and tactics occupied a great deal of his time up there and when he re-enrolled at the University of Kansas he did not follow his athletic talents to conclude them. But he was a star swimmer and he is very active in sports. At the present time he is an active member of a club in archery in Kansas City, so you see he has a lot of initiative.

George Crawford was a high ranking leader in his academic work at the University. I am very fond of him and his entire family, and I would appreciate any consideration that you can give to his application.



I want you to know how greatly pleased I was at your splendid letter written to me on my twenty-fifth anniversary of service to the University. Although we see each other very seldom, I assure you that I reserve very fond and happy recollections of you. My sincerest wishes are for your continued and complete success.

Sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



February 17, 1942.

Mr. O. F. Nesmith,  
Liberty Mutual Insurance Co.,  
10 Rockefeller Plaza,  
New York, N.Y.

Dear "Ole":

I am very happy to comply with your request for the letters of recommendation to the Commandant of the Third Naval District, and am enclosing three copies herewith. I trust this gets the job done to your satisfaction.

It was a pleasure to hear from you, Ole, and I hope things are going well with you.

With best wishes for your continued success, I  
am

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



LIBERTY  MUTUAL  
INSURANCE COMPANY

HOME OFFICE: BOSTON

10 ROCKEFELLER PLAZA  
NEW YORK, N.Y.

February 11, 1942

Dr. F. C. Allen  
Director of Physical Education  
University of Kansas  
Lawrence, Kansas

*EB-32-33-34  
Capt. 34-5  
Baseball Coach, 37*

Dear Dr. Allen:

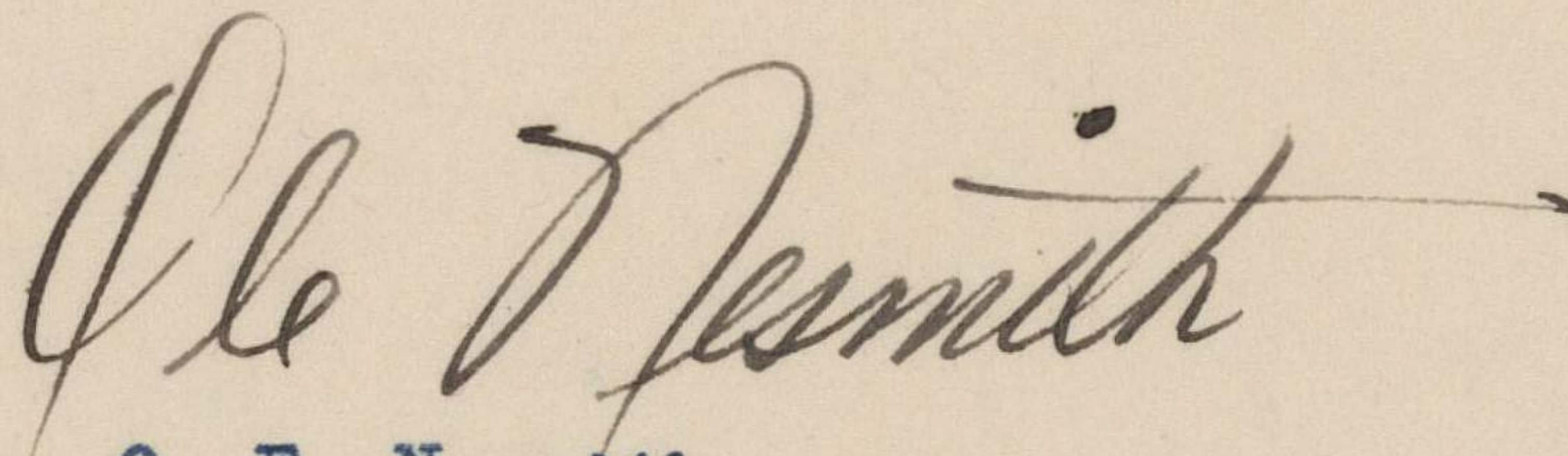
Upon making application for commission into the United States Naval Reserve, I find it necessary to furnish, among the several papers, a letter from a former employer having a knowledge of professional and technical qualifications. You qualify for both and once again I solicit your favor in mailing to me a letter in triplicate addressed to Commandant, Third Naval District, 90 Church Street, New York, N. Y. At the time of the interview, I asked if it would not be possible to have the letters mailed direct to the Commandant but was advised that under the present hurry, the letter might not find the proper niche and that they were asking all applicants to submit these letters of recommendations with the applications and other matters requested.

At the New York City K. U. luncheon last Tuesday, where Fred Ellsworth was the principal speaker, basketball was discussed and in agreement with all, is still the only profitable and successful sport at the University of Kansas. We all agreed that our football teams are pretty bad and something apparently should be done about it.

I have been following your games all season and quite naturally, am pleased to see the victories rolling in, not only for the University but also in adding to your grand coaching record.

Your courtesy and cooperation in this matter will be greatly appreciated.  
Best and kindest regards to you.

Fraternally yours,

  
O. F. Nesmith

ofn;rh



February 17, 1942.

The Commandant,  
Third Naval District,  
90 Church Street,  
New York City, N.Y.

Dear Sir:

I am happy to write you in behalf of Mr. O. F. Hensith, who, I understand, is making application for a commission in the United States Naval Reserve.

I have known Mr. Hensith for several years. He is a graduate of the University of Kansas, and was very active in athletics at the time I was Director of Athletics here. Hensith earned his letter in varsity football in 1932, 1933 and 1934, and was honorary captain of the team in 1934.

During the spring of 1937 Hensith coached the varsity baseball team. This team made definite progress and made a much better showing than the team previous to his coaching. He has the technical skill needed on the athletic field and has the ability to instruct and enthuse young men under his direction. Hensith was also active in student life here on the campus and was president of his fraternity.

"Ole" Hensith has a fine personality and is a young man of high character and integrity. I am very glad to recommend him to you.

Very sincerely yours,

FOA: H

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



February 19, 1942.

Lt. Commander J. J. Tunney,  
Bureau of Navigation,  
Naval Recruiting Station,  
Raleigh, North Carolina.

Dear Mr. Tunney:

I desire to write you regarding Mr. John Harris Glenn. At present he is president and manager of the Glenn Ice and Fuel Company, of Beardstown, Ill., manufacturers and distributors of ice, coal, tires, gas, oil and merchandise. He is director of the First National Bank of Beardstown, as well as being president of the Illinois Association of Ice Industries.

His education is as follows: He graduated from the Beardstown, Illinois, high school in 1932; from the Culver Military Academy (summer naval school) in 1931; from Northwestern University with a B. S. in Commerce in 1936; and in 1937 he graduated from the Babson Institute of Boston with a degree of B. A. - Business Administration.

Glenn is 28 years of age, six feet tall, and weighs 198 pounds. He is single and is a total abstainer from all forms of alcoholic beverages and tobacco. His athletic activities are as follows: He was senior manager of basketball for three years at Northwestern University. In 1935 he managed the Chicago Tribune All-Star football game between the pros and the all-stars. In 1934 he was the fourth ranking tennis player in the State of Illinois outside of Cook County. Glenn also made three high school letters in basketball, and played on the championship basketball team at Culver.

In 1940 he was assistant to me when I was manager of the National Collegiate A. A. basketball tournament in Kansas City. This was an unusual feat since 1940 was the start of the collegiate tournament that took in all of the best colleges and universities of the United States.

In explanation, may I state that John Glenn and his mother handle the Glenn Utilities at Beardstown. The father passed away several years ago and John has taken over the management of these. He is eligible for the draft and will be called sometime in March or April. He came to



visit me this past week and after conversing with him I find that he is very desirous of being considered for training in your division.

John Glenn has a wonderful personality and he has had a tremendously lot of fine experience that I am sure you could use, as you used Marrice Cannady and other fine athletes. Glenn states that he will appear at any point along your route that you desire for an appointment with you. Will you please communicate directly with him by wire collect at Beardstown, Illinois? He will be happy to respond to your orders.

I will appreciate very much any consideration shown Mr. Glenn because I have great confidence in his ability to do a fine job. He is a personal friend of mine and has been for a great number of years. He knows the deep significance of cooperation, loyalty and team work. I am happy to recommend him without reservation or evasion.

It was good to have a visit with you in Kansas City. I enjoyed our contact very much.

Wishing you continued success, I am

Sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



February 23, 1942.

Lt. Commander Wright,  
Bureau of Aeronautics,  
Navy Department,  
Kansas City, Missouri.

Dear Sir:

I am very happy to write you in behalf of Mr. Steve Hende who is desirous of becoming attached with your bureau as a physical instructor.

Steve Hende has completed the requirements for the B. S. degree in Education with a major in Physical Education, and is at present enrolled in graduate work at the University of Kansas. He made excellent grades as an undergraduate, and has consistently been placed on the Dean's Honor Roll.

Steve Hende is a highly intelligent young man, cooperative and capable. He is clean in his habits, and his character is of the highest. He is a big fellow, 234 pounds, six feet one-half inch tall, and played on the varsity football team for two years. Last summer he was director of one of the playgrounds in Kansas City, and did a splendid job.

I am very happy to recommend Steve Hende to you without reservation or evasion. I feel confident he would be an excellent addition to your staff as a physical instructor.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



January 13, 1942.

Lt. MacDonald,  
U. S. Naval Training Station,  
Norfolk, Virginia.

Dear Sir:

Mr. Steve Meade has asked that I write you in his behalf, which I am very happy to do. I understand that he is desirous of becoming attached with your bureau as a physical instructor. Mr. Meade has recently talked with Mr. Maurice Cannady, who was on your staff for a while, and it was suggested that this letter be addressed to you.

Steve Meade is a major in our Department of Physical Education. He will complete the requirements for the Bachelor's degree at the end of this present semester. He is also enrolled in nine hours of graduate work. Steve has made excellent grades at the University of Kansas, and has consistently been placed on the Dean's Honor Roll. We consider him one of the finest young men in our department.

Steve is a big fellow - 234 pounds, six feet one-half inch tall. He is 23 years of age. He has played on our varsity football team for two years.

Last summer Steve was director of one of the playgrounds in Kansas City, and did a splendid job. He is an excellent worker, intelligent, cooperative, and capable. He has won the high regard of his fellow students and the esteem of his instructors. I believe he would be an excellent addition to your staff. I am very happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



December 18, 1941.

Mr. Gene Tunney,  
Training Division,  
Bureau of Navigation,  
Navy Department,  
Washington, D. C.

Dear Mr. Tunney:

We have a young man in our department who is very desirous of becoming attached with your bureau as a physical instructor. His name is Steve Meade, and I am very happy to write you in his behalf.

Steve Meade is a major in our Department of Physical Education. He lacks one hour of graduation for his Bachelor's degree, which he will complete at the end of this semester. He is also enrolled in nine hours of graduate work at the present time. Steve has made excellent grades as an undergraduate and has consistently been placed on the Dean's Honor Roll. We consider him one of our finest students in this department.

Steve is a big fellow, 234 pounds, six feet one-half inch tall. He is 23 years of age. He has played on our varsity football team for two years.

Last summer Steve was director of one of the playgrounds in Kansas City, and did a splendid job. He is an excellent worker, intelligent, cooperative, and capable. He has won the high regard of his fellow students and his instructors here at the University. I believe he would be an excellent addition to your staff, and I am very happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



February 20, 1942.

Mr. Arthur D. Kahler,  
Director of Physical Education,  
Dickinson College,  
Carlisle, Pa.

Dear Art:

I am happy to respond to your request. Trust  
that you click!

With all good wishes, I am

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball and Baseball Coach.

FCA:AH  
Enc.



February 20, 1942.

Commandant,  
Fourth Naval District,  
Building No. 4, Navy Yard,  
Philadelphia, Pennsylvania.

Dear Sir:

I am very happy to recommend Arthur D. Kahler, head coach and director of physical education of Dickinson College, to you for your careful consideration. I understand that he is applying for a commission in the United States Navy in the Morale Department.

I have known Arthur Kahler for 22 years. I know him when he was a star football, basketball and track athlete at Southwestern College at Winfield, Kansas. I recommended him as basketball coach at Brown University, at which school he coached for a number of years.

Arthur Kahler has an unusual personality. He has been well trained and he has fine professional qualifications. Through his long experience and training as an athlete and coach he has learned to handle men. I am very sure that he will be a highly valuable man for such position.

I am happy to recommend him to you without reservation or evasion.

Sincerely yours,

Director of Physical Education and Recreation  
Varsity Basketball and Baseball Coach.

FOA:11



DICKINSON COLLEGE

FOUNDED 1773

CARLISLE, PENNSYLVANIA

DEPARTMENT OF ATHLETICS

ARTHUR D. KAHLER

HEAD FOOTBALL COACH

HEAD TRACK COACH

February 18, 1942.

Dr. Forrest Allen,  
Director of Physical Education  
and Head Basketball Coach  
University of Kansas  
Lawrence, Kansas.

My dear Dr. Lawrence:

I have applied for a commission in the United States Navy in the Recreation Section of the Moral Department. If selected I will get a commission as Lieut. Senior Grade and will also be granted a leave of absence from Dickinson College for the duration of the war.

I have had an interview with the Navy Officials and have also passed my Physical examination.

The next order from the Navy Department is to furnish them with a few recommendations from men who know me best for a number of years. This recommendation must be written in triplicate and mailed direct to me. The reason for mailing to me is that I am required to gather all the recommendations together with other required data and then mail to them. Therefore, since you have known me the past 22 years as a Football, Basketball, and Track athlete while at Southwestern College and as a Coach, I feel that a recommendation from you will do me a lot of good. I will appreciate you mailing this to me just as soon as possible.

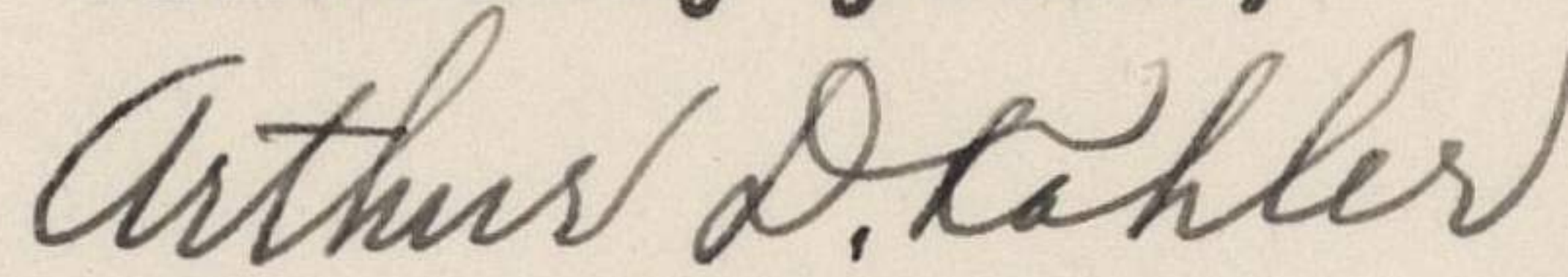
The recommendation should be information as to my MORAL, MENTAL, and PROFESSIONAL QUALIFICATIONS.

Head your letter to:

COMMANDANT, FOURTH NAVAL DISTRICT  
BUILDING NO. 4, NAVY YARD  
Philadelphia, Penna.

With best personal regards, I am,

Sincerely yours,



Arthur D. Kahler,  
Head Coach & Phy. Ed. Dir.



February 19, 1942.

Lt. Commander J. J. Tunney,  
Bureau of Navigation,  
U. S. Naval Training Station,  
Norfolk, Virginia.

Dear Mr. Tunney:

I have sent a similar letter to you in care of the Naval Recruiting Station at Raleigh, N. C., but have requested that this letter be forwarded to you in case the other one is not received.

Maurice Cannady gave me your itinerary, and I trust that you will be reached at the Raleigh address.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



February 19, 1942.

Lt. Commander J. J. Tunney,  
Bureau of Navigation,  
U. S. Naval Training Station,  
Norfolk, Virginia.

Dear Mr. Tunney:

I desire to write you regarding Mr. John Harris Glenn. At present he is president and manager of the Glenn Ice and Fuel Company, of Beardstown, Illinois, manufacturers and distributors of ice, coal, tires, gas, oil and merchandise. He is director of the First National Bank of Beardstown, as well as being president of the Illinois Association of Ice Industries.

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In 1940 he was assistant to me when I was manager of the National Collegiate A. A. basketball tournament in Kansas City. This was an unusual feat since 1940 was the start of the Collegiate tournament that took in all of the best colleges and Universities of the United States.

In explanation, may I state that John Glenn and his mother handle the Glenn Utilities at Beardstown. The father passed away several years ago and John has taken over the management of these. He is eligible for the draft and will be called sometime in March or April. He came to visit me this past week and after conversing with him I find that he is very desirous of being considered for training in your division.



John Glenn has a wonderful personality and he has had a tremendously lot of fine experience that I am sure you could use, as you used Maurice Cannady and other fine athletes. Glenn states that he will appear at any point along your route that you desire for an appointment with you. Will you please communicate directly with him by wire collect at Beardstown, Illinois? He will be happy to respond to your orders.

I will appreciate very much any consideration shown Mr. Glenn because I have great confidence in his ability to do a fine job. He is a personal friend of mine and has been for a great number of years. He knows the deep significance of cooperation, loyalty and team work. I am happy to recommend him without reservation or evasion.

It was good to have a visit with you in Kansas City. I enjoyed our contact very much.

Wishing you continued success, I am

Sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



In reply address not the signer of  
this letter, but Bureau of Navigation,  
Navy Department, Washington, D. C.  
Refer to No. NAV-1474-MLK

NAVY DEPARTMENT  
BUREAU OF NAVIGATION

WASHINGTON, D. C.

January 19, 1942

Re: Your letter to Lieutenant  
Commander J.J. Tunney, U.S.N.R.

Dear Sir:

Receipt is acknowledged of your letter of Dec. 18, 1941  
addressed to Lieutenant Commander J. J. Tunney, U.S.N.R., recommend-  
ing Steve Meade for an appointment as Chief Boat-  
swain's Mate (Acting Appointment), Class V-6, U. S. Naval Reserve, for  
duty as physical instructor.

Your recommendation has been placed in the applicant's file  
and will be considered at the appropriate time.

The Bureau of Navigation appreciates your interest in the  
Physical Fitness Program.

Sincerely yours,

RANDALL JACOBS,  
Chief of Bureau.

*John L. Reynolds*  
JOHN L. REYNOLDS, *jr*  
By direction.

Mr. Forrest C. Allen  
Director of Physical Education  
University of Kansas  
Lawrence, Kansas



MAIL ADDRESS

Naval Training Station

Naval Operating Base, Norfolk, Va.

IN REPLY REFER TO

**U. S. NAVAL TRAINING STATION**  
**Naval Operating Base**  
**Norfolk, Virginia**

January 19, 1942

Mr Forrest C. Allen  
Director of Physical Education  
University of Kansas  
Lawrence, Kansas

Dear Mr. Allen:

Your letter of January 13, 1942 with regards to the Mr. Steve Meade has been received.

For your information all candidates for physical instructorship in the U. S. Navy must have a degree from an accredited college and whenever possible a major in Physical Education.

Lt. Commander J. J. Tunney must interview and pass upon each candidate and as he is due in your part of the country soon, I should have Mr. Meade contact him. In the meantime I will forward your letter to Mr. Tunney.

Sincerely yours,

*Jellis Macdonald*

J. ELLIS Mac DONALD  
Lieut. (jg) U. S. Naval Reserve  
Athletic Officer.

JEM/eh



February 13, 1942.

Recruiting Officer,  
United States Marine Corps,  
Kansas City, Mo.

Dear Sir:

I am very happy to write you in behalf of Mr. Clinton W. Kanaga, Jr., who, I understand, is applying for a commission in the United States Marine Corps.

I have known Clint Kanaga for a number of years and have a very high regard for him. He has been outstanding here at the University in scholarship and leadership. His character is of the very finest. He is a clean-cut, capable, courageous young fellow. I have come in close contact with him in class work and in athletics, and have every confidence in his ability to succeed.

I am, therefore, very glad to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



February 11, 1942.

Mr. Joseph W. Leverenz,  
Asst. Director of Personnel,  
American Red Cross,  
National Headquarters,  
Washington, D. C.

Dear Mr. Leverenz:

I am very happy to reply to your inquiry of the 4th instant in behalf of Mr. Lester Kappelman who has made application to the American Red Cross for a position as recreation worker in connection with the service to the armed forces.

At present Mr. Kappelman is Assistant Supervisor of the State WPA Recreation Program at Topeka, Kansas. He has been in this position for two years, and has been unusually successful. He has the ability to organize group leaders, as well as direct the activities himself.

Lester Kappelman graduated from the University of Kansas in 1939. He played baseball and basketball here, and earned his letters in both sports in the years 1937, '38 and '39. I thought so highly of his teaching ability that I used him as my assistant with the freshman team. He had a fine influence on the boys, and was able to teach them the fundamentals of basketball in a highly satisfactory manner.

Mr. Kappelman gets along exceptionally well with his superiors and his colleagues. His character is of the highest. He is clean, capable, efficient, and very intelligent. To the best of my knowledge he has never been connected with subversive groups. I am sure he is a very loyal citizen of the United States.

I am happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH





# AMERICAN RED CROSS

NATIONAL HEADQUARTERS

WASHINGTON, D. C.

February 4, 1942

Dr. F. C. Allen  
Chairman  
Department of Physical Education  
University of Kansas  
Lawrence, Kansas

My dear Dr. Allen:

Mr. Lester Kappelman has made application to the American Red Cross for a position as Recreation Worker in connection with the Service to the Armed Forces in one of the New Island Bases. He has given your name as one of the persons who would be familiar with his ability, experience, and character.

This position requires well-rounded recreation experience. In other words - we want a person who not only can handle highly competitive sports, but also group games, handicrafts, community singing, dramatics and passive recreation. He must have not only the ability to teach, coach, and direct, but he should be able to organize group leaders so as to be able to multiply his efforts in such a way that the recreation program will reach all corners and groups within the Camp.

In your opinion is Mr. Kappleman capable of getting along well - not only with the officers, but also the enlisted men? Has he ever been connected with subversive groups which would raise a question as to his loyalty to the United States?

We would appreciate your candid opinion regarding Mr. Kappelman in light of the above questions. His application is being held up pending return of satisfactory references.

Sincerely yours,

Joseph W. Leverenz  
Asst. Director of Personnel



January 26, 1942.

Lt. Commander Gene Tunney,  
Training Division,  
Bureau of Navigation,  
Navy Department,  
Washington, D. C.

Dear Mr. Tunney:

Mr. Lester Kappelman has asked that I write you in his behalf. I understand that he is applicant for a position on your staff of physical instructors.

At present Mr. Kappelman is Assistant Supervisor of the State WPA Recreation Program. He has been in this position for two years, and has been unusually successful. He graduated from the University of Kansas in 1939. He played baseball and basketball here and earned his letters in both sports in the years 1937, '38 and '39.

Lester Kappelman is an outstanding young man - he is clean, capable, efficient, and very intelligent. He makes a fine appearance, he meets people well and immediately commands their respect. His character is of the highest. He is an excellent athlete, and knows the fundamentals of good physical education training.

I am very happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



February 11, 1942.

Mr. Joseph W. Leverenz,  
Asst. Director of Personnel,  
American Red Cross,  
National Headquarters,  
Washington, D. C.

Dear Mr. Leverenz:

I am very happy to reply to your inquiry of the 4th instant in behalf of Mr. Lester Kappelman who has made application to the American Red Cross for a position as recreation worker in connection with the service to the armed forces.

At present Mr. Kappelman is Assistant Supervisor of the State WPA Recreation Program at Topeka, Kansas. He has been in this position for two years, and has been unusually successful. He has the ability to organize group leaders, as well as direct the activities himself.

Lester Kappelman graduated from the University of Kansas in 1939. He played baseball and basketball here, and earned his letters in both sports in the years 1937, '38 and '39. I thought so highly of his teaching ability that I used him as my assistant with the freshman team. He had a fine influence on the boys, and was able to teach them the fundamentals of basketball in a highly satisfactory manner.

Mr. Kappelman gets along exceptionally well with his superiors and his colleagues. His character is of the highest. He is clean, capable, efficient, and very intelligent. To the best of my knowledge he has never been connected with subversive groups. I am sure he is a very loyal citizen of the United States.

I am happy to recommend him to you without reservation or evasion.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH



February 4, 1942.

Lt. Commander Gene Tunney,  
Bureau of Navigation,  
Room 254 U. S. Postoffice,  
Los Angeles, California.

Dear Mr. Tunney:

I am informed that Mr. Ernest Klamm is applicant for a position as physical instructor in your division, and I am very happy to write in his behalf.

Ernest Klamm graduated from the University of Kansas in 1939. He was a major in our Department of Physical Education and was an excellent student. He was also a member of the varsity track team.

Ernest Klamm worked his way through the University and knows the value of accomplishing things by his own effort. He is clean in his habits, intellectually alert, capable and personable. He gets along well with young men.

I am glad to recommend him to you without reservation or evasion. I feel confident that he will be a valuable asset to your training division.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.



February 4, 1942.

Mr. Ernest Klamm,  
5738 Woodman Ave.,  
Van Nuys, California.

Dear Ernie:

I am very happy to write Lt. Commander Gene Tunney in your behalf, and I am enclosing a copy of my letter to you.

I am well acquainted with Mr. Tunney, and regard him very highly. I was able to get Maurice Cannady on Mr. Tunney's staff and he is very well pleased with Maurice. Last week Mr. Tunney was in Kansas City and I took over several boys from our department for interviews with him.

I think that you will have a very good chance with him, Ernie, and if I were you I would not stress the political angle. I have never done that, and I believe you will be much more successful if you stand on your own qualifications and experience. If I can help you in any way at any time please feel free to call on me.

With best wishes for your success, I am

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball and Baseball Coach.

FCA:AH  
Enc.



February 4, 1942.

Lt. Commander J. J. Tunney,  
Bureau of Navigation,  
Room 254 U. S. Postoffice,  
Los Angeles, California.

Dear Sir:

I am happy to write you in behalf of Ernest Klann who, I understand, is applicant for a position as physical instructor on your staff.

Ernest Klann was a major in the Department of Physical Education at the University of Kansas, graduating in 1939. He was a conscientious student, hard-working and earnest. To the best of my knowledge he is clean in his habits.

Sincerely yours,

E. R. Elbel,  
Associate Professor, Physical Education.



So. Calif. Gas Co  
Van Nuys, Calif  
Navy Yard Shift.

Dear Dr. Allen,

I have applied for enlistment in the United States Navy as a physical education instructor. My appointment is on the 17th of February at 9.00 am, and my interview will be with Lieut. Comdr. Gene Tunney. The company I have been working for since leaving school will allow me a leave of absence. Friends in the navy advise me that they offer commissions from an Ensign on up.

The Calif Teachers Assoc. is forwarding my recommendations, that were written about two years ago, to Room 254 old P.O., Los Angeles 40 St. Comdr. Tunney and have assured me they will arrive before the interview. It has been hinted that the better recommendations get the best commissions.

If you can help me out by a fresh recommendation, and also ask Dr. Elbell if he could help me, I would appreciate it. Do you think that Chancellor Mallet would know of any Navy men that could put in a plug for me. I thought



# DAILY TIME AND MILEAGE REPORT

CAR NUMBER \_\_\_\_\_  
 ENDING SPEEDO. READING \_\_\_\_\_  
 STARTING SPEEDO. READING \_\_\_\_\_  
 NET MILEAGE \_\_\_\_\_

MAN NO. (OR CODE) \_\_\_\_\_

NAME \_\_\_\_\_

OCCUPATION \_\_\_\_\_ DATE \_\_\_\_\_

DESCRIPTION	ACCOUNT	HOURS	✓	MILES	✓
Clerical or Dispatching Work in Distribution Dept. Office Deliver Distribution Dept. Orders or Mail	791.12				
Routine Customers' Meter Changes and Removals (Class A Meters) Periodic Meter Changes Set Customers' Meters or Regulators (Class A Meters) Change Regulators; Vent or Re-Vent Regulators Change Gauges on Customers' Meters; Change Orifice Discs	795.1				
Turn-On Customers' Meters (Including Read and Change Name)	795.41				
Close Customers' Meters (Except Turn-Offs for Non-Payment)	795.42				
Adjust Appliances Light or Turn off Pilots No Gas or Unsatisfactory Pressure Investigate Leak (On Customer's Premises) High Bill Investigation Replacement of Appliance Parts Appliance Installation Inspections (Subsequent to Installation) Obtain or Verify Address or Meter or Regulator Number Trace or Tag Meters	797.1 (DOMESTIC AND COMMERCIAL ONLY, EXCEPT HOTEL AND RESTAURANT)				
Change District Pressure Charts Operate or Read District Meters and Regulators	799.4				
Distribution Department Meetings (Other Than Job Training Meetings)	799.6				
Employee Field and Classroom Job Training	799.7				
Replace Dial Glasses Field Repairs to Customers' Meters and Regulators	807.1				
Re-Read or Verify Customer's Meter Readings (Domestic and Commercial) Read Customer's Meters (Domestic and Commercial)	823.1 (MILEAGE TO 825.1)				
Read Industrial Customers' Meters Collect or Read Industrial Meter Charts	823.2 (MILEAGE TO 825.2)				
Clean or Repair Automobile Car Number _____	935. _____ GROUP				
OTHER (DESCRIBE):					
TOTALS FOR DAY					

REMARKS:

PERSONAL EXPENSES AND MEAL ALLOWANCES			OVERTIME		
MEALS AND MEAL ALLOWANCES	\$		FROM	A.M. P.M. TO	A.M. P.M.
TELEPHONE EXPENSE			FROM	A.M. P.M. TO	A.M. P.M.
CARFARE AND PARKING			FROM	A.M. P.M. TO	A.M. P.M.
PERSONAL CAR (EMERGENCY) @ _____ PER DAY			FROM	A.M. P.M. TO	A.M. P.M.
" " MILEAGE @ _____ PER MI.			FROM	A.M. P.M. TO	A.M. P.M.
OTHER (DESCRIBE)			NOTE: DO NOT INCLUDE TIME TAKEN OFF DUTY FOR MEALS (IF ANY).		
TOTAL	\$				

WORKED WITH:

MAN NO. \_\_\_\_\_ NAME \_\_\_\_\_

MAN NO. \_\_\_\_\_ NAME \_\_\_\_\_

APPROVED BY

FOREMAN OR OTHER SUPERVISOR



that his former position in <sup>the</sup> islands  
may have given him some friends  
that were attached to the U. S. N.

Our councilman, of the district we  
own our home in, is attempting  
to get a recommendation from our  
Congressman that would help me  
a great deal.

Naturally I would be happy  
in this work and think that it is  
my chance to get back into the field  
that I trained for. There is no doubt in  
my mind that I could fulfil the  
job and I know that the last  
two and half years have made  
my confidence what it should be if  
I can conquer something that I never  
trained for than all I can say is  
"Turn me loose on something that  
I would like".

Forgive my fancy stationery  
and cheap pencil. It is all that  
is available. If you have any  
advice I wish you could forward  
it to me before my interview.

Your "P.C." "Major" '39"  
Ernie Klann

P.S.: Following your "Team" closely. "Good Luck"



