

MAIL ADDRESS

Naval Training Station

Naval Operating Base, Norfolk, Va.

IN REPLY REFER TO

**U. S. NAVAL TRAINING STATION**  
**Naval Operating Base**  
**Norfolk, Virginia**

January 19, 1942

Mr Forrest C. Allen  
Director of Physical Education  
University of Kansas  
Lawrence, Kansas

Dear Mr. Allen:

Your letter of January 13, 1942 with regards to the Mr. Steve Meade has been received.

For your information all candidates for physical instructorship in the U. S. Navy must have a degree from an accredited college and whenever possible a major in Physical Education.

Lt. Commander J. J. Tunney must interview and pass upon each candidate and as he is due in your part of the country soon, I should have Mr. Meade contact him. In the meantime I will forward your letter to Mr. Tunney.

Sincerely yours,

*Jelli's Macdonald.*

JEM/eh

J. ELLIS Mac DONALD  
Lieut. (jg) U. S. Naval Reserve  
Athletic Officer.