

make a copy for  
Mrs. Sams.

August 6, 1940

Mr. Earl Woodward  
c/o Salina Union  
Salina, Kansas

Dear Woody:

I desire to write you a letter in behalf of Mrs. Josephine Sams. She has just finished her Master's Degree in Physical Education in the School of Education. I am writing you because I am told that she is applying for a position in the Salina public schools, and I have come in close contact with her during her graduate work here.

At the present time Mrs. Sams has been assisting me on the University recreation ground this summer and I find her a very dependable and energetic worker. She came in with high commendation from her teachers this past year and I am glad to recommend her unqualifiedly.

The position that she is in makes it necessary that she support her two children. I have always had a high regard for a parent who sacrifices for his own and I am sure that Mrs. Sams is no exception to this fine rule.

Mrs. Sams is intelligent, capable and trustworthy, and having been well grounded in her work I believe that she is a very safe and valuable person to deal with young people. For that reason I recommend her most heartily. Her work is not of the mere academic type but is founded on experience and study.

I would thank you to use your good influences in her behalf. It would be a decided pleasure for me to reciprocate your kindness at any opportunity. Your son, Bob, will soon be getting an epistle from me concerning basketball, but I think that he doubtless will find himself so covered up in his other extra-curricular activities that he may find difficulty in reporting regularly. However, I want you to know that he is an excellent basketball player and a fine little gentleman. I can recall those years of 1908-9 when you played on the basketball team and I can see so many characteristics of his that remind me of you.

With all good wishes, I am,

Sincerely yours,

FCA:lg

cc. Mrs. Sams

Director of Physical Education and Recreation  
Varsity Basketball Coach



August 8, 1940.

Dr. Lawrence Nelson,  
205 Overhill Road,  
Salina, Kansas.

Dear Doctor Hat:

We have had a young man in our summer school who is a graduate of Goshen College, Goshen, Indiana, and whose home is at Elkhart, Indiana. He is to teach in the Salina public schools this fall, being in charge of recreation and physical education in the elementary schools. His name is Ernest Paul Davis.

I have been so impressed with his personality and his leadership that I want to write you and tell you about him. I have asked that he look you up next fall. I have also asked that he say hello to Earl Woodard. He is such a live wire and such a fine influence with boys that I know you will more than welcome him to your public school system. He took work with me in Community Recreation this summer and assisted me on the playground. It was a pleasure to have him, and his work was very profitable to our playground program which we held during the eight weeks of summer school.

We lighted the quadrangle - that space between the gymnasium and the anatomy building - and we had a wonderful turn-out every evening. Everybody was immensely pleased with the job and the way it was handled. To Davis goes no small part of the credit.

He will not be asking for favors but he will be doing things in such an exceptional way that he will gain your attention, even though I had not written you. Of course I will appreciate any help that you can give this young man who has a wife and one child.

With all good wishes to you and Mrs. Nelson and your daughter, and to Larry if he happens to be at home, I am

Sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball Coach.

FCA:AH



August 8, 1940.

Mr. Earl Woodward,  
912 So. Santa Fe,  
Salina, Kansas.

Dear Earl:

I am writing you concerning a young man, Ernest Paul Davis, of Elkhart, Indiana, who graduated from Goshen College at Goshen, Indiana, and who will teach in your Salina public schools this fall.

He has had a course this summer under me in Community Recreation, and I want to say that not only has he done an outstanding job, but he has what it takes. I understand that he is to work with the younger elementary group in physical education and recreation. I predict that he will do a wonderful job for you.

We were so well pleased with him that we obtained him as our assistant on the playground and he did a job that caused universal comment. He has a splendid personality. He is clean, capable and personable. He knows how to get the job done with alacrity and everybody likes the way he does it. He will return next summer to help us while taking additional academic work.

I am writing you to let you know about him so when he comes to your Salina schools this fall I have asked that he look you up at the newspaper office. I will appreciate any kindly assistance you can give this young man who is married and has one child. He will not be asking alms. He will be doing things in a splendid way that will make it a pleasure for you to have him in your school system.

With all good wishes, I am

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,  
Varsity Basketball Coach.



Day Letter - Aug. 20, 1940

HOUSTON, TEXAS

COACH FORREST C. ALLEN

PLEASE WIRE COLLECT INFORMATION REGARDING  
KENNETH MESSNER. SUPPOSE TO HAVE PLAYED  
FRESHMAN BASKETBALL LAST YEAR AT KANSAS.  
HAS SISTER LIVING HERE AND WANTS TO ATTEND  
RICE THIS YEAR.

BUSTER BRANNON

Day Letter forwarded to Topeka, High School  
Coaching School.



August 26, 1940

Mr. Kirk Owen  
1403 Cherokee Street  
Denver, Colorado

Dear Kirk:

I am writing you a letter addressed To Whom it May Concern, but these letters are never as strong as a letter dictated to a definite party. For that reason I am hoping that my letter will be helpful but I am afraid not as forceful as it would have been had it been directed to the firm concerned.

I note you have not been home for a long time. Topeka is still a good town because I was there last week on the Kansas High School Coaching set-up, and I am very fond of Topeka.

Thanks for the good wishes, and I will pass the good word along to Mrs. Allen and the family. By the way, Bob was in Colorado for two and one-half weeks. He didn't even get to see Dick Wells. Dick tried to get in touch with him but Bob was out recuperating from three strenuous winters and three strenuous summers of study. Dick was trying to get some enthusiasm about attending the University of Kansas.

We are leaving tomorrow morning for Louisville to visit Mary and the grandchildren. All the Allens will be there except Bob. He is staying in Lawrence and getting ready for the big push.

You can always count on me at any time, Kirk. It will be a pleasure to assist you in any way possible.

With all good wishes.

Faternally yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach



August 26, 1940

To Whom it May Concern:

Mr. Kirk Owen of Denver, Colorado has asked me to write a letter concerning his character, qualifications and his ability.

I have known Mr. Owen for seven years. His father is an outstanding physician in Topeka, Kansas and Kirk comes from an excellent family. He attended the University of Kansas and played on my varsity basketball team. He is clean, capable and resourceful; his integrity and loyalty are unquestioned, and in my opinion he would be an especially safe and valuable young man to be attached to some firm or corporation.

I am happy to recommend Kirk Owen without reservation or evasion. I have great confidence in him. In addition to a fine physique, he has a most pleasing personality.

Very cordially yours,

Director of Physical Education and Recreation  
Varsity Basketball Coach

RCA:lg



Boulder, Colorado.  
August 22, 1940.

Dear Doctor:

And here I am one man against the world but it's a cinch the way things are going I'll never starve. I'm moving to Denver Saturday and I have two good jobs lined up with two big companies there, in fact I think I'm going to be able to take my choice but both companies want letters of introduction because I'm not known at all in Denver. I'm writing to you and asking if you would write one of these letters for me----tell them just exately what kind of a guy you think I am.

I haven't been home since March and I'd kinda like to see the old home town again and also Mt. Oread but perhaps I can see it when I get my first vacation. It's a little time before basketball season gets under way but anyway good luck and I know that NCAA first place flag will fly from K. U's hill come next March.

Please tell Mrs. Allen and your son and daughter hello for me and I do thank you for the letter of introduction.

Very sincerely yours,



1403 Cherokee St.  
Denver, Colorado.



Dr. Forrest C. Allen,  
Director of Physical Education,  
University of Kansas



THE UNIVERSITY OF KANSAS  
COMMITTEE ON SCHOLARSHIPS  
LAWRENCE, KANSAS

I beg to acknowledge with thanks the receipt of your  
communication concerning Mr. Curvin Greene.

Wesley Babcock  
Chairman. L.



Miss Hawkey is a petite, attractive, charming young woman who has developed tremendously in her teaching skills. She has high qualities of initiative and leadership, she is intellectually alert, and has a confident manner in handling her classes. I am very happy to recommend her wholeheartedly.

Physical Education



I am very happy to recommend Miss Ruth Baker as an outstanding teacher in Physical Education. She took her undergraduate work at the University of Kansas, and since her graduation has had two very successful years of teaching. Miss Baker is personable, attractive, capable and resourceful. She is very enthusiastic about every phase of her work, exceedingly cooperative and reliable. Any school which secures her services will be very fortunate.

Director of Physical Education &  
Varsity Basketball Coach,  
University of Kansas, Lawrence, Kansas.



Miss Graves is very cooperative and willing worker.  
She will do especially fine teaching with younger  
children, and in the opinion of her teachers here  
Miss Graves will make a very excellent teacher.  
She has a fine knowledge of her subject and possesses  
qualities above average in leadership and dependability.

Physical Education



Miss Andrews, whose minor is in public school music, is one of the outstanding women majors in physical education. She makes a very pleasing appearance, her social qualities are of the highest, she is intelligent in social and professional matters. She handles her classes with dignity and poise. I am very happy to recommend her whole-heartedly.



Will receive B.S. in Education  
in June, 1940

Excellent

Excellent

Of the highest

Excellent

Splendid

None

Perfect

Highest quality

Highest quality

Very good

During her four years as an undergraduate

She has been in a number of classes

which I have taught

University of Kansas

Miss Andrews is a very intelligent, talented young woman. She is attractive,  
well-mannered, and conducts herself at all times in an unquestionable manner.  
She will make a splendid teacher.

University of Kansas

Director of Physical Education



Miss Andrews, whose minor is in public school music, is one of the outstanding women majors in physical education. She makes a very pleasing appearance, her social qualities are of the highest quality, she is intelligent in social and professional matters. She has marked ability to handle classes in dancing, but is thoroughly competent in all other phases of physical education work.



Frank Anneberg is a mature young man of much experience. He has taught quite successfully for several years, and is in school this year completing work for his master's degree. He is an outstanding gymnast. He has a very serious conviction as to the values of physical education and its possible constructive effects upon youth. He is clean, personable, and does not use narcotics or alcoholics in any form. In my opinion he is a very safe young man to deal with young men.



Frank Anneberg is a mature young man of much experience. He has taught for several years, and came back for his Master's degree. He is outstanding as a gymnast, is a splendid entertainer, and he has a very serious conviction as to the values of physical education and its possible constructive effects upon youth.

He is clean, personable, and does not use narcotics or alcoholics in any way. In my opinion, he is a very safe man to deal with young men. I believe he could do his strongest work in a military or a denominational school. I understand that he is also a minister, so he is using his physical education to aid him in his teaching of better and cleaner life.

Director of Physical Education

University of Kansas, Lawrence, Kansas

April 9, 1940.



Eugene Billups is one of the outstanding men in the physical education department. He is keenly interested in his work, and shows great promise of growth. He has a fine personality, is cultured and well-mannered, neat in appearance. He is very dependable, conscientious, cooperative, and has much ability in the way of leadership and initiative. I am very happy to recommend him without reservation or evasion. In my opinion, he will be a very successful teacher.

Physical Education



March 26, 1940.

Mr. John R. Bovard,  
Department of Physical Education,  
University of California at Los Angeles,  
Los Angeles, California.

Dear Mr. Bovard:

I am informed that Mr. Eugene Billups, one of our senior majors in this department, is making application for a scholarship at U.C.L.A. I am very happy to write you concerning his qualifications.

Mr. Billups is one of the outstanding men in our department. His grades have been excellent, not only in this department, but in allied subjects. He is keenly interested in his work and we feel he is one who should be encouraged to continue in the field in graduate work. He shows great promise of growth.

Mr. Billups has a fine personality, is cultured and well-mannered, neat in appearance, and at all times a gentleman.

I have been highly pleased with the way Mr. Billups takes responsibility. He is very dependable, conscientious, and serious in his work. I believe he is well qualified to handle freshman and sophomore classes. I am very happy to recommend Mr. Billups to you without evasion or reservation.

Sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball Coach.



Jack Sands lacks unlimited initiative. He is a fine boy, but you have to put the enthusiasm in him and then draw it out of him. After one has had conferences with him he reveals himself as a most wholesome young man, but the administrator is forced to use a powerful stimulus for Sands to reveal his better self. Somewhere in his background Sands has been influenced by a personality that inhibits the more buoyant phase of life. He seems at times afraid to appear enthusiastic and happy about the finer things of our existence. He is a fine boy and knows his subject matter well. He is intelligent, and has splendid qualities of leadership. He also has a fine ability to express his thoughts and he is intellectually alert. His personal appearance is pleasing and he has splendid physical vigor. His powers of cooperation and social qualities are above average. I believe if some of these inhibitions that have worked against him could be corrected he would make an outstanding teacher. Sands played basketball and made his letter; he also played on the varsity baseball team. These two sports would be best for him to coach in high school.

Physical Education



Dan Rhule is a fine, personable young man who has an extreme sympathy with youth. He is intellectually alert, has excellent ability to express his thoughts, and his physical vigor and personal appearance are far above average. He has a fine knowledge of his subject matter, is very faithful in his assignments, and his cooperation is of the best.

Dan Rhule is one of the physical education majors that I will recommend without reservation or evasion. Not only was he a fine varsity football player, but in my opinion he will make a great coach. He has also taken my basketball course, and I would recommend him for a place as football or basketball coach. In my opinion, he will make good, decidedly.

Physical Education



William Hall is a personable, capable young man who will go far in the teaching profession. He is much interested in his work in the field of physical education. He is intelligent, very reliable in his duties, and has qualities of leadership above the average. He is a fine example for young men, and in my estimation he will be very successful as a teacher.



Fred Harris has always been a splendid athlete and a serious-minded student. His academic work suffered as a result of too much football, but that was not the boy's fault. He hung on doggedly to get his A.B. degree in the Department of Journalism. However, he was not satisfied because he has always desired to coach; therefore he is taking his work in the School of Education with a view of obtaining his B.S. degree so that he can teach in the high schools.

I have had Fred Harris as an assistant to me in my basketball - varsity and freshman work, and he has also assisted with the varsity and freshmen teams in football. I am happy to recommend him as a safe and valuable young man to deal with young people. He loves youth and the game, and I am convinced that he has the educational philosophy of teaching youth. I am happy and enthusiastic in my recommendation of him.



Nelson Soren is a fine young man who has several years of successful teaching. He is a fine athlete and coach, having played varsity football here at the University of Kansas. He is a fine, clean, upstanding young man, intelligent, a good leader, and an excellent teacher. His social qualities are above average. His health and vitality are excellent.

Director of Physical Education  
University of Kansas

April 9, 1940.



George Stapleton is a bright, clean young man, highly intelligent. Under good administrative supervision he will make a fine teacher. He knows his subject matter well, is a fine athlete and coach, and cooperative with his superiors.

Physical Education.



Miss Nelson is an attractive young woman, very intelligent, has a good knowledge of the theoretical and practical side of physical education, and will go far in her teaching experience.

Physical Education



Miss Learnard is a very bright student, intelligent, and capable. She has high qualities of initiative and imagination. She is thoroughly reliable, cooperative, is well-balanced in her judgment. She is well-liked by her teachers and fellow-students, and in our opinion she will make an excellent teacher in her chosen field. I am very happy to recommend her.