

The University's Corp Metal Drive for under way last January, when various departments began to clean up storerooms and dispose of obsolete laboratory equipment. A second appeal was made on July 30, and it is hoped that various departments will continue to contribute to the University Property.

However, it is on the line for better and make certain that all scrap metal is disposed of in place is too small. Take small quantities of metal and scrap metal (KU-100) and make certain that it will be sent to the University. For each quantity, please send a separate note.

Because of a shortage of funds needed for University maintenance by the Conservation Department, Mr. Taylor may want to see whether you are disposing of in large quantities. He will be glad to discuss this with you.

Let me know how you are doing and the total number of pounds you have disposed of.

F. C. Allen 105 R

Discarded copies of the Conservation News should be taken direct to the University. Each copy is worth 5¢ per pound on a trade-in basis. The press will allow that amount for it, less the cost of dismantling and the freight to Kansas City. Government restrictions on the purchase of new ballpens and other articles, unless all obsolete ballpens have been turned in.

It is reported that the Conservation News of all kinds have salvaged value. Let's see whether we can gather up, around the office, and around house. If you can send to my office in the Journalism Building, I will be glad to pay you on the spot. We get.

Handwritten signature: F. C. Allen
Conservation Department

P.S. The suggestion has been made that in some cases the reverse side of a letter which is being answered could be used on which to type the carbon copy of the reply, thus saving the cost of paper and avoiding the waste of space. If you have any suggestions, please let me know.