Mr. Gifford Roux 256 Elm Street Roxana, Illinois

Dear Gifford,

Doctor Allen left town the day that he received your letter and has not yet returned. He asked that I write to you and upon his return he will amplify any findings that I have.

I was dreadfully sorry to hear of your father's illness. Please accept my deep sympathy.

I inquired at the business office of Mr. McCreight about your tuition refund and he was sorry to tell me that it is too late in the semester for the University to refund any tuition. However, you have a \$1.00 refund coming of your physical education fee.

Your salary last month on our payroll was \$26.95 for 77 hours of work. I will be glad to get your check from the business office on the tenth of next month and send it to you.

Again, please know that both Doctor Allen and I are deeply grieved and are thinking of you and your mother in this sad hour.

Sincerely,