

**STANDARD OIL COMPANY**

(INDIANA)

**SALES DEPARTMENT**ALL QUOTATIONS  
SUBJECT TO  
IMMEDIATE ACCEPTANCE  
AND SPECIAL CONDITIONS  
NOTED ON BACK HEREOFWICHITA BRANCH  
AND AGENCIESJ. W. ROSS, MANAGER  
J. P. JONES, ASST. MANAGER

WICHITA, KANS.

April 12, 1940

FILE A

SUBJECT

Dr. Forrest C. Allen  
 Director Physical Education  
 University of Kansas  
 Lawrence, Kansas

Dear Dr. Allen:

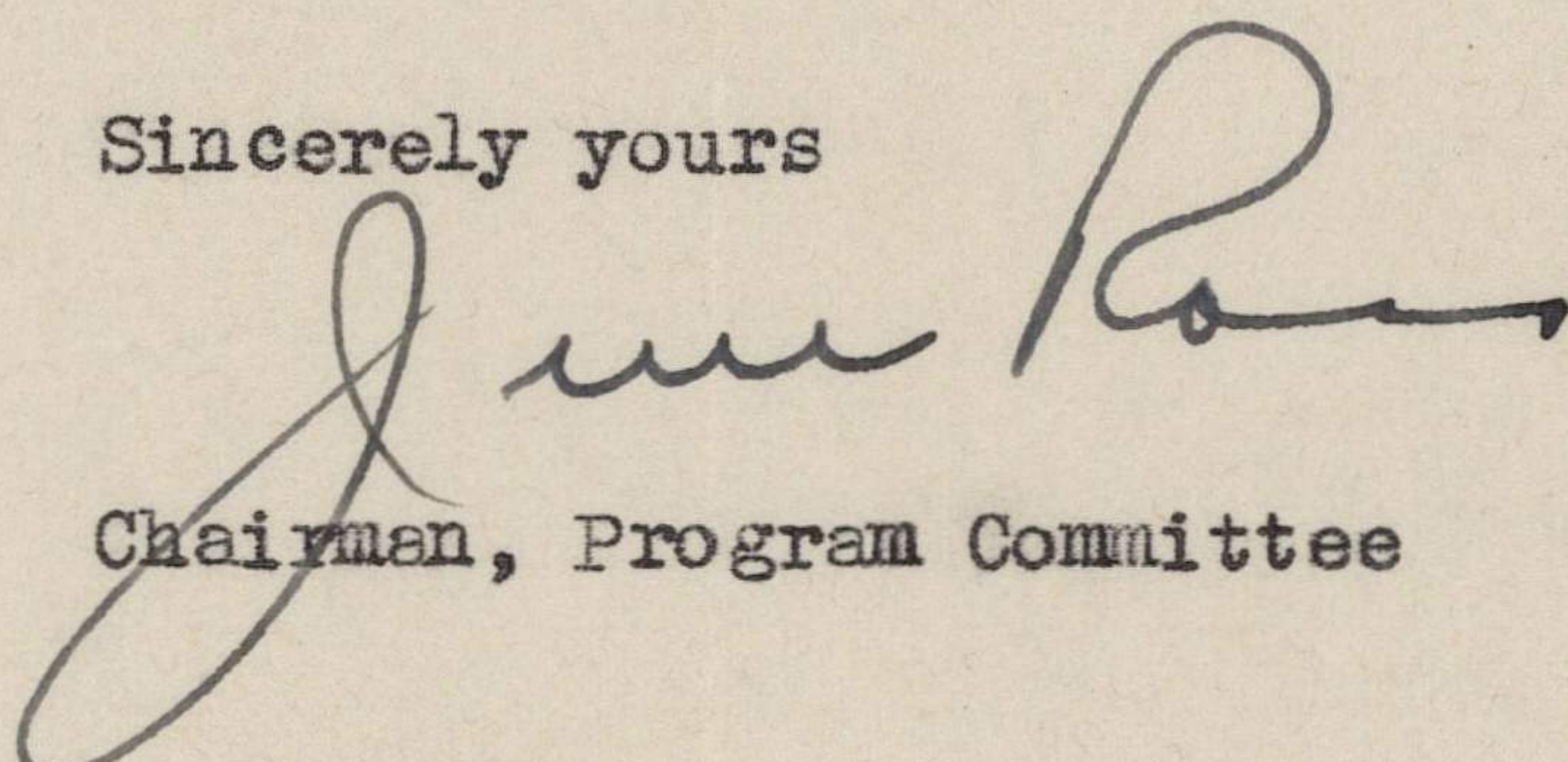
Your letter of the 4th reached me this morning, and the basis that you mention for your traveling expense will be entirely satisfactory.

I neglected to ask you earlier for a cut of yourself, together with a statement giving a few high lights in order that we might have it for advance publicity in our Rotary weekly paper as well as the local newspapers. I would appreciate it very much if you would send a cut and this material to Mr. Donald Vandervoort, our assistant secretary, located at 216 Hotel Lassen, Wichita. This should be in his hands by not later than April 23rd, as our weekly paper goes to press the following day. We will make every effort to have your talk broadcast by KANS.

I find now that I have been "drafted" to go on the Chamber of Commerce goodwill tour beginning April 28th, and will not be here at the time of your visit. This I greatly regret as I had looked forward to the pleasure of introducing you to the Club. I will see, however, that this is properly taken care of and we will be attempting to get your talk over the radio if arrangements can be made for broadcasting. It is certainly going to be a pleasure to have you with us and I believe there will be some definite value come out of your visit to Wichita.

With kindest regards, I am

Sincerely yours


 Chairman, Program Committee

JWR:MC