

September 8, 1942.

Mr. Raymond Nichols,
Chancellor's Office.

Dear Ray:

I acknowledge receipt of your letter of September 1 informing me of the transfer of \$5,000 to our balance to cover the cost of the physical conditioning program -- the break-up of \$1930 for maintenance and \$3070 for assistance. We will definitely keep within this amount. Naturally it will have to be left to our judgment as to the quality of the material that we desire.

I am explaining to the Chancellor that in a conference Mr. Shenk and I exhaustively went in to the matter of buying a cheap towel and having it go to pieces on us by excessive laundering each day, or by putting a little more into this staple product and being assured that this towel would hold up under the punishment that it would be forced to take. And too, we have to count on the contingency of having enough towels should a break-down occur in the laundry liaison. It would not be well to dismiss an entire day's program of toughening if we were out of towels.

We have spent much time on the study of this matter and I assure you that our best studied efforts are going into our endeavor to make this thing click. It is a herculean task, and in my opinion it will be a miracle if it works with so few professional physical directors. The Kansas Aggies, with a smaller enrollment, saw fit to add to their staff of physical directors.

Regarding the locks for the women's department, I first took this up with Mr. Klooz. He was in a quandary and was rather uncertain that his office could handle it. And too, it is necessary that we purchase this type of a lock to fit the baskets. No others will do. I checked with Miss Hoover on this item before acting. Certainly we do not have the means to purchase the locks from our departmental funds. I had in mind asking the lock people to charge the locks to me personally, and after the locks were paid for I would remit the money to them. You can be assured under this procedure that I am not going to obligate myself and order a fewer number and perhaps re-order when necessary. This would be a better procedure than to over-supply. If there are any bugs in this plan, please let me know.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH