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Dr. Allen - This is for your information.

7:30

SNOW ZOOLOGY CLUB desires to use the Women's Gymnasium and the following game equipment for a party the evening of March 10: (the gym is available for them that date)

- ✓ 1 Badminton net
- ✓ 4 Badminton Rackets
- 2 Ping pong tables
- ✓ 8 Ping pong paddles

Check out  
from towel  
room ✓

Edward Baumhardt, senior, in charge of group. Refreshments will be served. Dancing. Will check with Mr. Harris about janitor service.

October 14, 1933.

Miss Rosemary Ketcham,  
Department of Design.

Dear Miss Ketcham:

Thank you for your kind note of the 10th instant regarding the use of play equipment for various departments of the University. I am glad to know this service meets with your enthusiastic approval.

Yes, indeed, this does apply to the Faculty Women's Club picnics, and we shall be glad to serve you whenever you notify us.

Very sincerely yours,

Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH

THE UNIVERSITY OF KANSAS  
DEPARTMENT OF DESIGN  
LAWRENCE - KANSAS  
October 10, 1938

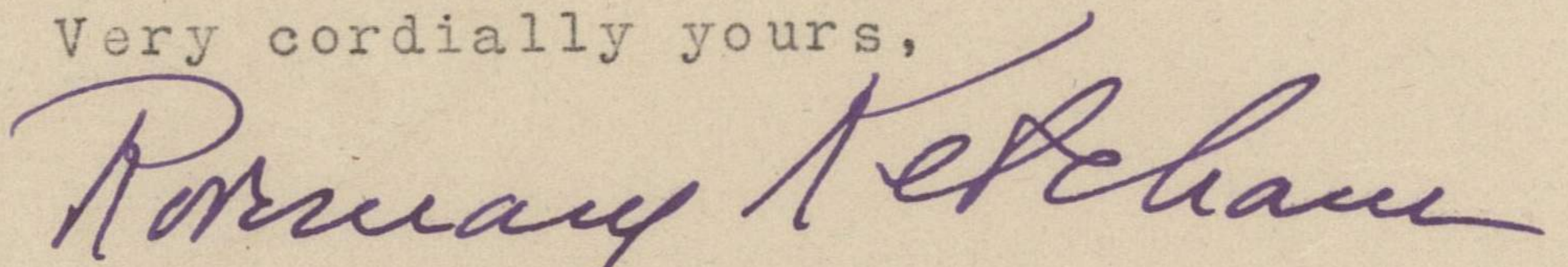
Professor Forrest C. Allen  
Director of Physical Education  
University of Kansas

My dear Professor Allen:

Please allow me to express my personal appreciation as well as that of our students for the service which your Department offers in furnishing play equipment for picnic parties of University organizations. I judge this applies to the Faculty Women's Club picnics.

This is an innovation which, although some of us had not been conscious of its need in the past, will, I am sure, prove of very great value as one of the phases of our University life.

Very cordially yours,



Rosemary Ketcham  
Director of Design

RK:AB

UNIVERSITY OF KANSAS  
THE SCHOOL OF LAW  
LAWRENCE

OFFICE OF THE DEAN

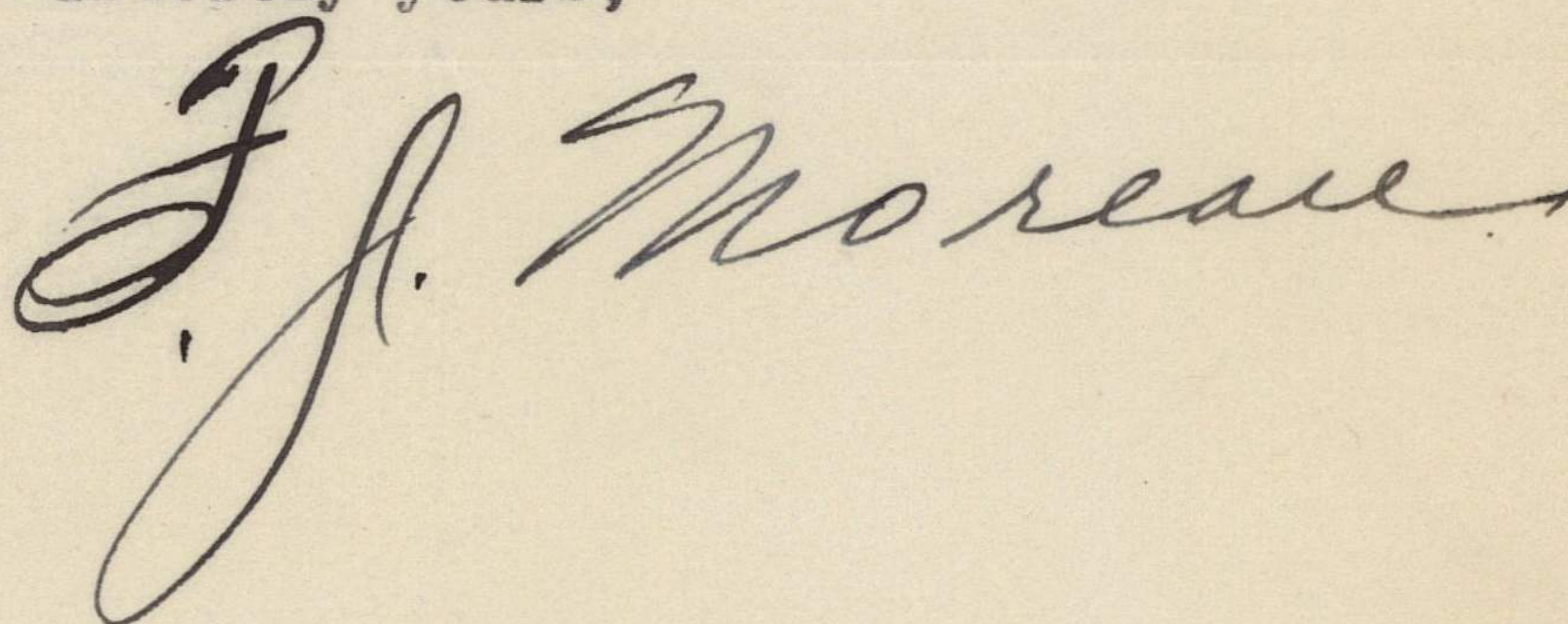
October 14, 1938,

Dr. F. C. Allen,  
Director of Physical Education,  
Campus.

My dear Doctor:

I am grateful for your communication of October 6 relative to play equipment. This is a grand idea. We have always sponged upon the Athletic Department for equipment of various kinds. Your generous offer will probably cause us to indulge more in play. Thank you very much.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "F. J. Moore". The signature is written in dark ink and is positioned to the right of the typed name "F. J. Moore".

FJM:MD

THE UNIVERSITY OF KANSAS  
SCHOOL OF EDUCATION  
OREAD TRAINING SCHOOL  
LAWRENCE

October 20, 1938

Dr. F. C. Allen  
105 Robinson

Dear Dr. Allen:

In conformance with our telephone conversation, I am requesting hereby that Mr. Allphin be allowed to take the following equipment for an Oread faculty party Saturday, October 22: a set of horseshoes, ✓ deck tennis game, ✓ croquet, ✓ dart ball, ✓ and a soft ball and bat. ✓

Thank you for this favor.

Yours very truly,

*A. E. Garrison*

A. E. Garrison,  
Assistant to the Director

AEG:lr

UNIVERSITY OF KANSAS  
Lawrence

Department of Physical Education

October 6, 1938.

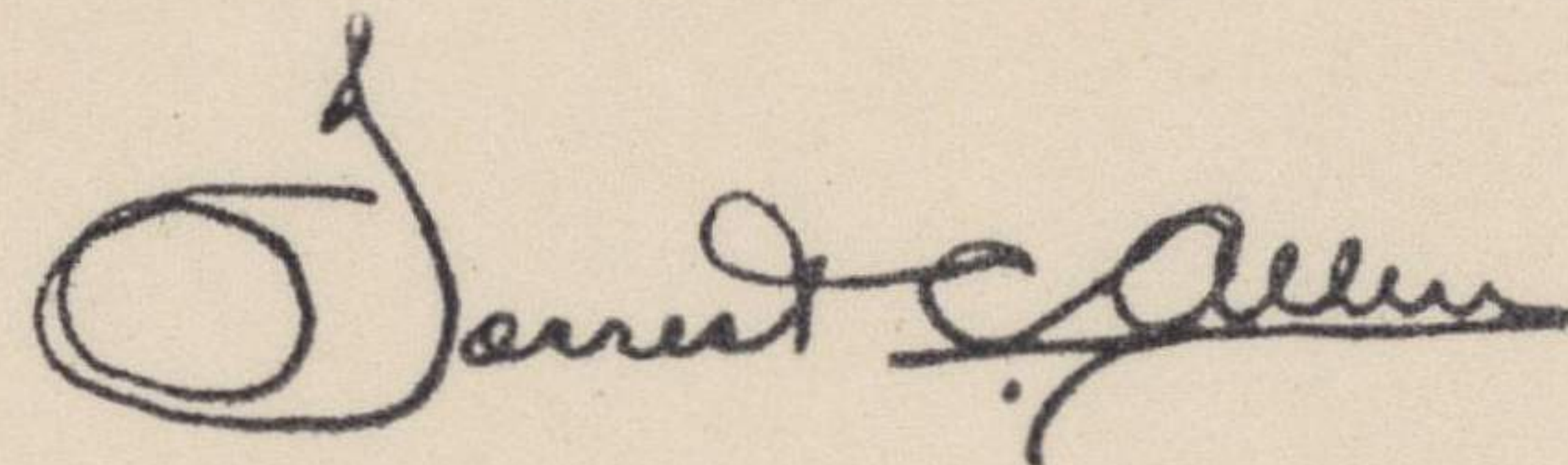
Dear

The Department of Physical Education is inaugurating a plan this fall whereby we will be happy to furnish play equipment free of charge for picnic parties to University organizations. The plan is for the Department of Physical Education to use a student major in this department to supervise the placing of the play equipment and to remain with it until the picnickers have finished. The student in our department will then gather up the equipment and return it to the gymnasium.

This play equipment will be transported to the picnic grounds without any expense to the group being served. This function of serving other departments in the University is peculiarly adapted to our department because we have this equipment available.

If the heads of the University departments will notify us seven days in advance of the time, and indicate the equipment desired, we will be glad to serve them to the best of our ability. The equipment we have at present includes basketballs, volley balls, three croquet sets, badminton, horseshoes, softball bats and balls, deck tennis, quoits, and pingpong. At Brown's Gove we have erected basketball goals to add to the picnickers' enjoyment. Our telephone number is K. U. 83.

Very cordially yours,



Director of Physical Education,  
Varsity Basketball Coach.

FCA:AH

RUSSELL L. WILEY  
Director

UNIVERSITY OF KANSAS  
LAWRENCE

# University of Kansas Bands

October 11

1938

Dr. F. C. Allen  
Physical Education Department  
Campus

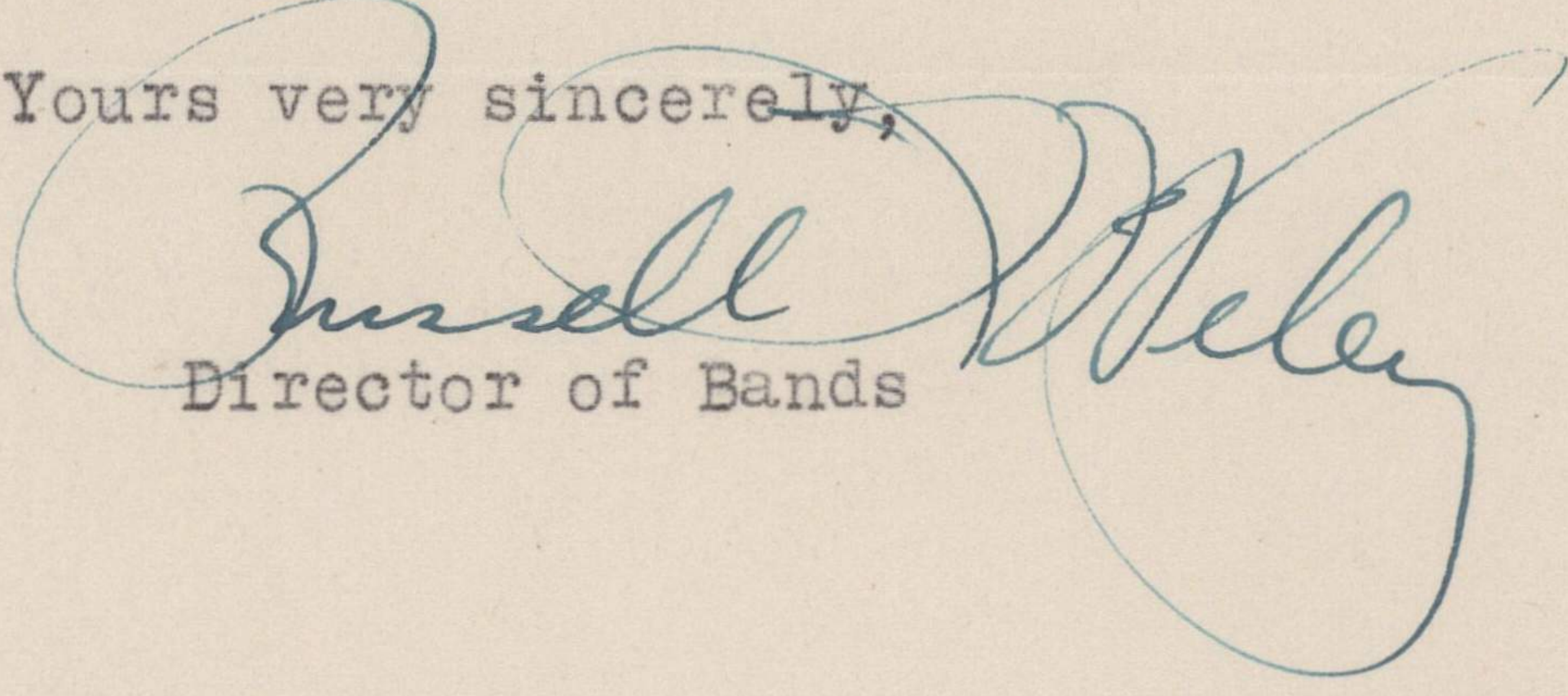
Dear Doctor Allen:

I have your letter concerning the new policy of your department in furnishing athletic equipment for organization picnics.

I wish to compliment you on this move for I feel that it is a very worthy one.

The Band will be having a picnic or two during the school year and we will notify you in plenty of time regarding the equipment we will need.

Yours very sincerely,

  
Director of Bands

RLW:k