

July 9, 1942.

Miss Melba Schilling,
307 S. Central,
Dayton, Ohio.

Dear Miss Schilling:

The College Office has raised a question in connection with the grade for Forrest Lee Hill, who was enrolled in Elementary Social Dancing and Varsity Athletics during the spring semester. The "total enrollment" book for our department shows a "WD", but the College Office says he has never officially withdrawn.

Mr. Shenk and I have searched high and low for a withdrawal notice, but are unable to find one for him. We have also looked for your grade book, hoping it would straighten out the matter for us, but have been unable to find it. Miss Hoover suggested it might be in your desk or in the typewriter desk, but still we do not find it.

Would you mind telling us where your class roll is so that we may get the matter straightened out? I am sorry to bother you with this, but we did not want to give the boy a "Failure" if he actually withdrew, and he must have done that or it would not be recorded that way in the "total enrollment" book.

I hope you are having a very pleasant summer. We have had wonderful weather here, and summer school is going along in good fashion. There are only two weeks remaining in the first session.

Very sincerely yours,

Secretary, Dept. of Physical Education.