

- G. Ventilation. Is there an adequate supply of fresh air, correct temperatures and humidity in the recreation center?
- H. Surface. Is the floor or ground space safe, sanitary and suitable for the activities offered?

THE RECREATION CENTER:

- 1. Administration: (Leaders, activities, and facilities)
  - A. Planning. (Sum total of leader's planning)
  - B. Organization. (Sum total of leader's planning)
  - C. Supervision. Is the center director capable of putting organized action into the activity program?
  - D. Reporting. Are reports prompt, concise, clear and correct?
  - E. Publicity. Is effective control exercised in releasing information to the public? Is material interesting? Is the timing good?
  - F. Leader selection. Is the methods of selecting leaders sound? Are they placed to take advantage of their abilities?
  - G. Safety measures. Are undue hazards avoided - are leaders conscious of good safety practices and are these standards maintained at all times?
  - H. Coordination. Are all relationships working toward unity of purpose and does the program contribute to the coordination of recreation efforts in the community?
  - I. Leader training. Do the methods used, training content and techniques conform to good administrative policies and meet the particular problems of the leaders?
- 2. Leadership:
  - A. Philosophy. Do the leaders seem to have a definite understanding of the needs of recreation and its place in a community service program?
  - B. Attitudes. Do the leaders have a good attitude toward their work and toward the other leaders? Is their enthusiasm among the leaders? A sense of achievement? Analytical attitude toward the groups being served? Integrity? Common sense? Decisiveness?
  - C. Opportunity for leader initiative. Do the leaders share in the general planning of the center program?
  - D. Acceptance of responsibilities. Do the leaders readily accept responsibilities?
- 3. The program:
  - A. Balance. Is there a proper range of selection in activities offered and in the leadership offered?
  - B. Integration. Are all phases of the center so related as to function in harmony and to reach toward a common goal?
  - C. Adaptability of activities. Do the activities conform to good selection for ages, interests, sexes, etc., and do they meet the over-all needs of the neighborhood or community served by the center?