

October 26, 1937.

Mr. J. A. Mermis,  
State Business Manager,  
Topeka, Kansas.

Dear Sir:

I am attaching herewith requisition number 71309 for a new Royal Typewriter for the office of the Department of Physical Education.

The machine which we wish to trade in on the new one is an Underwood, Serial No. 93733, which dates it back to about 1914. This machine was factory rebuilt and purchased by the department 10 or 12 years ago.

I trust that we may have your approval of this purchase.

Sincerely yours,

Director of Physical Education.