

PRESIDENT'S CALENDAR

A list of important things which call for attention by the president. (For fuller explanations, see references given.)

April—May—June

Between election and the beginning of the term of office on 1 July.

1. Reading

A few Rotary pamphlets are essential reading for the president elect. Other

pamphlets will be helpful to him also. See page 7.

2. District Conference

An excellent place for the president elect to get answers to his questions.

Here he will meet many experienced Rotarians. See page 6.

3. The Club and the Community

A Rotary club's relationships in the community are many. The president

needs to become familiar with them. See page 9.

4. Selecting Committees

Much of the work of the club is done through committees which are appointed by the president subject to approval by the board. In selecting the chairmen of the committees required by

the club's by-laws, the president should be familiar with what each committee is expected to do. Suggestions by outgoing officers may be helpful in making appointments. See pages 7, 10.

July—August

5. Assuming Presidency of Club

The standard club constitution provides that the officers of a Rotary club shall take office on the first day of July following their election.

If earlier informal meetings with the directors and incoming committees have

been held, everyone is ready to begin work according to the plans considered informally. If plans have not been made informally, it may be desirable to ask the outgoing program committee to function for one month until detailed plans can be made. See page 6.