

The meal IS important. Every club can and should have good food; a variety of menu; clean, appetizing, prompt service; special food for persons on a diet; and lowest possible cost to the member.

Don't permit members to "move back" after the meal, creating a great vacancy in the center of the room that is difficult for a speaker to face and talk to. Members should turn and face the speaker but remain at their tables.

Introduce visiting Rotarians, or call on fellowship committee chairman to do so, asking each to stand and remain standing until all have been introduced. Give "hand" of welcome after all have been introduced.

Have individual members introduce their guests.

Sing! Sing! Sing! A singing club is a happy club. Money spent for meals of song leader and good accompanist (if club doesn't have them in the membership) is the best money your club can spend.

Announcements. Put emphasis on committee activities by getting chairman of one or two committees to report each week, notifying them in advance. Avoid having outsiders come before the club if possible. Keep announcements brief but clear and complete.

Keep business of the club off the floor of weekly meetings. The board of directors should take care of it, leaving the meeting for program, fellowship, entertainment and education in Rotary.

Call on secretary for report of last week's attendance and previous month's attendance, and for reading of necessary communications.

Comment on governor's monthly letter, R.I. News Letter, etc.

Introduce program chairman, stating his committee or office in the club.

After the program, review earlier announcements before adjourning if time permits, then adjourn promptly on time with a song, pledge to the flag, or reading of the objects of Rotary.

Avoid having board meetings before or after weekly club meetings. The board should meet monthly or twice monthly, at a time when members can give the time to deliberate carefully on the club's business.

Develop habit on the part of members of coming forward and greeting persons on the program, whether members or not, and greeting each visitor.

Linger a while after the meeting and enjoy the fellowship.

#### "PEPPER-UPPERS" FOR THE MEETINGS

Arrange to change seating, table arrangement, order of program, etc. Plan anniversary, old members, and other special meetings.

Invite officers of other local groups to your meetings once in a while, and perhaps exchange a program with other civic clubs.

Call on some member to introduce ten men to his right by their first names and classifications.

Check to see how many members are wearing Rotary lapel buttons and fine the delinquents occasionally.

Ask a new member to give the charter number of club and date club was organized.

Have all "Bobs," "Charleys," "Henrys," "Jims," "Joes," sing a song by groups.

Ask some member (notified in advance) to recite the four objects of Rotary.

Have a "reserve" program always at hand, just in case it becomes necessary to provide one at the last minute.