Clectric Power Company Dr. Forrest C. Allen Director of Physical Education University of Kansas Lawrence, Kansas Dear "Phog": No doubt President John has advised you that he, Karl Klooz and I plan to attend the conference at Baldwin next Monday. John wants you to preside at the meeting, and George Baxter Smith will have charge of the program. This is to let you know that the details of the program have been arranged, and I discussed these with George over the phone Tuesday morning. Don Swarthout will be present with four artists from the School of Fine Arts who will present a program of vocal and instrumental solos. This group includes: Warren Edmondson-Tenor Harold Thompson-Basa C Rosalee Balderson-Piano-Accordian Winifred Hill--Pianist. Don Swarthout advised me by phone Tuesday that he and his group will be at the Crystal Room about 12:20 p.m. I will get in touch with him the latter part of this week and advise him that George will be on hand when they arrive and will arrange places for them to lunch. I know that this will be an excellent program and regret that I will not be present at the meeting to hear it. If you have any further suggestions, please give me a ring. Sincerely, 6. P. Cec "Haugh Program Chairman CTHough: gk