

THE UNIVERSITY OF KANSAS
LAWRENCE

OFFICE OF
THE REGISTRAR

Department of *Physical Education*
University of Kansas

My dear Professor *Allen*:

The action of the Board of Regents of January 9, 1943, provides that a graduating senior who withdraws from school to enter the Armed Service during the last quarter of the semester may receive full credit upon satisfactory completion of an examination in each course for the work up to the date of withdrawal.

Jack L. Kendall

is leaving the University to enter the Service and wishes to receive full credit in his course in

Physical Education

by taking a special final examination in accordance with the above ruling. Will you please arrange with him for this examination at any convenient time after the regular meeting of the class on

After the student's grade has been determined, please sign the enclosed card, present it to Dean *Lawson* for his signature, and return it to the Registrar's Office. The same grade should be recorded on the official grade sheet.

Credit for the student in this course cannot be placed on the official University records until this card is on file in the Registrar's Office.

Sincerely yours,

Laurence C. Woodruff
Laurence C. Woodruff
Registrar

LCW:msb
Enclosure