

## BASIC QUALITIES FOR LEADERSHIP IN BOYS' CLUBS

Experience indicates that those who have been most successful and happiest in Boys' Club work have possessed the following basic qualifications:

1. Good character.
2. Good health.
3. A genuine interest in boys and a desire to make a career of Boys' Club work.
4. A pleasing personality and an attractive appearance.
5. Maturity, self-control, and good judgment.
6. A sense of humor.
7. A realistic understanding of community life and particularly of the social forces that influence boys living in less privileged areas.
8. An understanding of boy nature and the problems of boys.
9. An ability to gain the respect of boys and to guide and exercise democratic leadership in both large and small groups.
10. Energy, initiative, and the ability to get things done.
11. A clear understanding of Boys' Club philosophy, techniques, and methods.
12. Education and experience commensurate with the job to be done.

## EXECUTIVE DIRECTOR

An Executive Director of a Boys' Club is the administrative head of the organization. He works with the Board of Directors and its committees in the formulation of policies, procedures, and programs. He is employed by and is responsible to the Board.

### Duties include:

1. Assisting the Board of Directors in budget planning, fund-raising, and administration of finances.
2. Planning the program.
3. Recruiting, selecting, training, directing, and supervising the staff.
4. Holding periodic staff meetings.
5. Purchasing or approving purchase of supplies and equipment.