

JOSEPH C. REYNOLDS
MANAGING DIRECTOR



TELEPHONE
CIRCLE 6-9100

HOTEL BELVEDERE
319 WEST 48th STREET · NEW YORK CITY

December 7, 1942

Mr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Mr. Allen:

Thank you for your letter of December 3rd, and we have been so guided by placing reservations for the arrival of your team on December 27th.

Would you kindly forward to us before your arrival at the hotel a list of the members of your team, and how they wish to be roomed.

Thank you very much for the reservations placed for your son and daughter. We will do everything within our power to see that they are made most comfortable during their visit here.

Looking forward to seeing you and having you with us, we are

Very truly yours,

HOTEL BELVEDERE

George A. Fechtman
Manager