

INFORMATION

The law does not provide for a money allowance in lieu of furnishing headstones, nor does it provide for any expenditure of funds for fences or for any other purpose. A headstone will be furnished by the Government, free of cost, for the unmarked grave of any individual whose last service in the military or naval forces of the United States or of the Confederate States Army was honorable. It will be shipped, freight prepaid, to you direct, where "Delivery Service" by the railroad is in effect; otherwise to the nearest railroad station or steamboat landing to the cemetery. All expenses incident to hauling the stone from the station and its erection at the grave must be paid from private funds. Where "Delivery Service" by the railroad is not in effect, and arrangements cannot be made to remove the stone from the railroad station at private expense, application for headstone should not be submitted.

Any person may make an application for a headstone. Officers or committees of patriotic or welfare organizations, and other persons having charge of securing headstones for soldiers buried in their vicinity, should ascertain before ordering whether the relatives or friends of the veteran desire the Government headstone or intend to erect private monuments.

By carefully observing these directions and giving the information called for in each column, delay will be avoided.

Please fill out the application in duplicate on the typewriter, if possible. If a typewriter is not available, the name of the decedent should be printed in CAPITAL letters.

CHECK CAREFULLY WHETHER UPRIGHT OR FLAT MARKER IS DESIRED

Care should be taken to spell correctly the name of the soldier or other person for whose grave the headstone is desired; if he served under an assumed name, both the true name and alias must be given.

The last name should be written first, and the first or given name should be given in full if known, as "JONES, CHARLES T.", instead of "C. T. JONES."

When the soldier served with State troops, the State and the arm of service (whether infantry, cavalry, or artillery) should be given; and in the case of a sailor or marine, the name of one or more vessels on which he served and the approximate date of his enlistment is desired. The approximate dates of enlistment and discharge should also be given where the soldier served in the Regular Army and, where available, serial numbers and pension certificate numbers should be noted.

Government headstones are shipped in approximately sixty (60) days from the date of the receipt of the application in the office of The Quartermaster General. No further correspondence is necessary after mailing your application. However, if you do not hear after the expiration of this time you may write to The Quartermaster General, Munitions Building, Washington, D. C., requesting information as to the status of the application submitted by you.

The Quartermaster General should be advised immediately if you change your address or if there should be any change in the shipping instructions after you have submitted the application for the headstone.

APPLICANTS FOR HEADSTONES SHOULD ASCERTAIN BEFORE ORDERING WHETHER OR NOT THE CEMETERY IN WHICH THE VETERAN IS BURIED WILL PERMIT THE ERECTION OF A GOVERNMENT HEADSTONE.