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H. C. DOWNS TRAVEL AGENCY

LONDON NEW YORK PARIS

HOME OFFICE

1625 ALABAMA STREET

LAWRENCE, KANSAS

CABLE CODE  
"DOWNSTOURS"

FOREIGN AND  
DOMESTIC TOURS

December 19th 1938

Mr. W. C. Simons;  
722 Mass. Street,  
Lawrence, Kansas.

Dear Mr. Simons:

In order to save you time and trouble over applying for your joint passport with Mrs. Simons I suggest that you proceed in the following manner.

- 1-Have passport size untouched photograph made of Mrs. Simons and yourself. Better have four copies.
- 2-Fill out passport blanks completely and appear as soon as possible before John Callahan at Court House with one witness. The court charge is \$1.00 and when he has completed papers send them with P.O. money order payable to State Department to "Passport Division" Department of State, Washington, D.C. for \$9.00

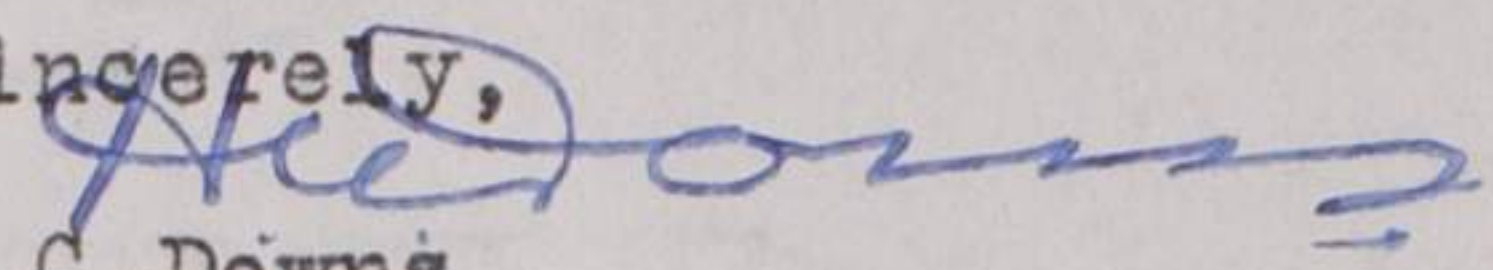
It usually takes about two weeks before passport is received and when it is I will send it in to the Holland America Line with visa fees and that ends the red tape.

Be sure and take both birth records at the time you appear before Callahan.

I have written about deck chairs and table reservations and should there be any details you wish to know about please call upon me at any time.

A very Merry Christmas to you and your family.

Sincerely,

  
H.C. Downs

Please retain attached receipt until final payment.